



**OLDER BUILDING CHECKLIST -SUPPLEMENTAL QUESTIONNAIRE**

Instructions: Please complete for any building 25 years or older or as required

INSURED: \_\_\_\_\_

POLICY NUMBER: \_\_\_\_\_

LOCATION: \_\_\_\_\_

DESCRIPTION OF STRUCTURE (Dwelling, Barn, etc.): \_\_\_\_\_

1. WIRING:

- a. When was wiring updated? \_\_\_\_\_
- b. Specifically, what was done in this regard. \_\_\_\_\_
- c. All exposed wiring in conduit? YES ( ) NO ( )
- d. All fuses replaced by circuit breakers? YES ( ) NO ( )

2. PLUMBING:

- a. When was plumbing system updated? \_\_\_\_\_
- b. Specifically, what was done? \_\_\_\_\_
- c. Water pipes are: ( ) Copper ( ) PVC ( ) Galvanized Steel  
( ) Other (describe): \_\_\_\_\_

3. HEATING/AIR CONDITIONING:

- a. When was HVAC system updated? \_\_\_\_\_
- b. Specifically, what was done? \_\_\_\_\_
- c. Type of system? ( ) Central Air ( ) Space Heaters ( ) Hot Water/Steam  
( ) Other (describe): \_\_\_\_\_
- d. Type of fuel used? \_\_\_\_\_

4. ROOF COVERING:

- a. When was the last time the roof cover was replaced? \_\_\_\_\_
- b. Type of material used for roof covering? \_\_\_\_\_

5. BUILDING OVER THREE STORIES (*Basements count as one story*):

- a. Are there any unprotected vertical openings such as stairways, laundry and rubbish chutes, elevators, etc? YES ( ) NO ( )
- b. Do fire doors have at least a one and a half hour fire rating? YES ( ) NO ( )

6. HOUSEKEEPING AND MAINTENANCE:

- a. Does the appearance of the building reflect good upkeep and maintenance? YES ( ) NO ( )
- b. Does appearance of the surrounding buildings and neighborhood reflect good upkeep and maintenance? YES ( ) NO ( )

7. COMMENTS: Use back to describe any tenant improvements or any additional comments.

Completed by: \_\_\_\_\_ Date: \_\_\_\_\_